

PENLAND SCHOOL TRAVEL TERMS AND INFORMATION

General:

Please submit your travel information at least 14 days prior to your arrival. You must submit a reservation for each trip. You will be contacted via email or phone 3-5 days before your arrival to confirm your trip. Submitting your information early and in a timely manner will allow us to group you with others. If you're traveling from the West Coast we recommend catching a red-eye flight so you can arrive in Asheville in the earlier part of the following day. This will increase your chances of ride sharing and will allow you the opportunity to make other arrangements if a flight is missed cancelled or delayed. A credit card will be required for all reservations. **An invoice will be submitted to the school for instructor travel. Instructor's cards will only be billed for any charges not paid by the school.**

Cost:

We are the preferred transportation company by and for Penland School of Crafts. We handle ground travel for all instructors, board members and most students since 2006. We have the capability of transporting 20-30 passengers at one time. The cost for ride sharing is **\$65** per person each way. We make every effort to find additional riders for you. In the rare circumstance that we cannot find a shared ride for you will be notified and presented with your options. Rate is for pick up at the Asheville Regional Airport only. Other pick-up locations such as bus station, hotels/inns, hostels, will be an additional \$10 charge if location is within city limits. Because everyone's travel schedule is different, we cannot and do not guarantee that we'll be able to group you, but, we've had a 98% success rate so far.

Waiting:

If you are sharing a ride you may have to wait anywhere from a few minutes to several hours for the others to arrive. Flights may be cancelled, missed or delayed which may also affect your wait time and/or pick-up.

Cancellation:

You must cancel 72 hours in advance. If you do not, you will be billed for the entire amount. Your cancellation may impact the cost of others. If you are traveling alone only a 24 hour notice is required.